# Doña Ana County Head Start

## HEALTH MONITORING TOOL FOR THE BEGINNING OF SCHOOL YEAR

<table>
<thead>
<tr>
<th>Center Name: ______________________________</th>
<th>Date Completed Monitoring: ______________</th>
</tr>
</thead>
</table>

### Duties assigned in event of emergency.
- Is it complete? **Yes** **No**
- Is it posted? **Yes** **No**

### Schedule of Immunizations.
- Is it posted? **Yes** **No**
- Is it current? **Yes** **No**

### Schedule of Immunizations.
- Is it posted? **Yes** **No**
- Is it current? **Yes** **No**

### Duties assigned in event of emergency.
- Is it complete? **Yes** **No**
- Is it posted? **Yes** **No**

### Are mats in order and ready for the children?
- **Yes** **No**

### Schedule of Immunizations.
- Is it posted? **Yes** **No**
- Is it current? **Yes** **No**

### Duties assigned in event of emergency.
- Is it complete? **Yes** **No**
- Is it posted? **Yes** **No**

### Are your Fanny Packs filled?
- **Yes** **No**

### Are your choking poster posted in dining area?
- **Yes** **No**

### Are you wearing your Aprons?
- **Yes** **No**

### Are your aprons filled?
- **Yes** **No**

### Is the Non-discriminatory (And Justice For All) notice posted?
- **Yes** **No**

### Is your Hand washing poster posted?
- **Yes** **No**

### Toothbrushes and toothpaste.
- Are they labeled? **Yes** **No**
- Are they in stands? **Yes** **No**

### Is your First Aid Kit in an area ready to be used?
- **Yes** **No**

### Is your Fire Evacuation Plan posted?
- **Yes** **No**

### Is your "911" Sign Posted?
- **Yes** **No**

### Notifiable Communicable Disease notice.
- Is it posted? **Yes** **No**

### Is Emergency Preparation Plan Folder Complete?
- **Yes** **No**

### Is the Student/Staff roster complete?
- **Yes** **No**

### Do you have Emergency Tags prepared?
- **Yes** **No**

### Are the Exit Signs posted?
- **Yes** **No**

### Is the Manual Fire Alarm sign posted?
- **Yes** **No**

### Are the Exit Signs posted?
- **Yes** **No**

### Is the Universal Precaution Sign posted?
- **Yes** **No**

### Is the Fire Extinguisher Sign posted?
- **Yes** **No**

### Fire Safety inspection report.
- Is it posted? **Yes** **No**

### Is the "For Hand washing Only" sign posted?
- **Yes** **No**

### Is your food permit posted?
- **Yes** **No**

If any of the above are marked "NO", you will have 5 working days to ensure that corrections have been made.

---

MonitoringTool/H/2.02 5.03 3.05 6.07 6.08 9.09 9.11