

Safe Environments Monitoring for Supervisors
Office of Head Start Monitoring FY 2011-12 Protocol

Monitoring date: _____

Monitor: _____ Center: _____ &
responsible staff _____

Outdoor playground: Indoor area: _____

Observations: check all that are observed

- ___ # of children unsupervised as defined (State/Federal)
- Teachers are spread out in accordance with their playground map
or where the children are playing.
- Yes No Comments: _____

- Teachers are actively engaged/responsive with child(ren).
- Yes No Comment: _____

- Transition to and from playground okay
- Comments: _____

Hand washing after outdoor play yes no

Hand washing before eating yes no

Family Style Eating Comments: _____

*Filed with Safe Environments monitoring documents (Health Spec.)

**Copy forms with violations to the Director & Education Specialist

Given to Director Given to Ed Specialist

STATE CHILD CARE LICENSING 8.16.2.7 DEFINITIONS:

GGG. **“Supervision” means the direct observation and guidance of children at all times and requires being physically present with them.**
The only exception is school-age children who will have privacy in the use of bathrooms. **8.16.2.23 C...Children must never be left unattended whether inside or outside the facility. Staff will be onsite, available and responsive to children during all hours of operation.** F.

“Attended” means the physical presence of a caregiver supervising children under care. Merely being within eyesight or hearing of the children does not meet the intent of this definition.

- a. Two Adults with Children at all Times [Licensing pg.16]**
b. All Children within View of Adults [1304.52 (g)(5)]
c. Adults Positioned at Different Places on Playground

FEDERAL Safe Environments Question 4A

... ongoing monitoring of facilities, materials, and equipment as well as child health and safety policies, plans, and procedures ... 1304.51(i)(2)

Safe Environments Compliance Indicator 1F

Are outdoor play areas at center based programs arranged to prevent children from getting into both unsafe and unsupervised areas? 1304.53(a)(9) No child will be left alone or unsupervised while under their care; and They will use positive methods of child guidance and will not engage in corporal punishment, emotional or physical abuse, or humiliation. In addition they will not employ methods of discipline that involve isolation, the use of food as punishment or reward, or the denial of basic needs. 1304.52(h)(1)(iii/iv)...safety, and security... 1304.53(a)(7)

Safe Environments Question 2A

Do staff, volunteers, and children wash their hands with soap and running water ...? 1304.22(e)(1)(i), 1304.22(e)(1)(ii), 1304.22(e)(1)(iii), 1304.22(e)(1)(iv), 1304.22(e)(2)(i), 1304.22(e)(2)(ii), 1304.22(e)(2)(iii)

Family Style Meals [1304.23 (c)(1-7)] a. Teachers do the Following:

1. Sit with Children and Share Meals and Snacks,
2. Initiate & encourage relaxed conversation between children & staff
3. Model Healthy Food Choices & avoid food dislike conversation
4. Model Table Manners & casually discuss good eating habits

b. Children do the Following: 1. Set Tables 2. Serve Themselves (When Safe)
3. Clear and clean Spaces After Eating

Last Updated: 5/29/12

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Additional Comments: